



STAMBRIDGE PARISH COUNCIL

www.stambridgepc.org.uk

CHAIRMAN:
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AGENDA

YOU ARE HEREBY SUMMONED TO THE STAMBRIDGE PARISH COUNCIL MEETING
AT THE STAMBRIDGE PAVILION, STAMBRIDGE ROAD, SS4 2AR
ON THURSDAY 3rd MARCH 2022.

(Commencing at 7.30 pm.)

Chairman's opening remarks:

1. To Record the Members and Public Present:

Present:

2. Apologies and reasons for absence:

i To be received by the Clerk only in person via: email, letter and telephone.

ii Acceptance of the reason for absence:

3. Declarations of Interests

i To receive all declarations of interests:

ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.

4. Public Forum: (5 min per person only)

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

5. To receive the Minutes of the Meeting of 3rd February 2022.

To agree:

6. Matters Arising: (not on the Agenda)

(Minute 211/ ii) The Post box, The Old Post Office, Great Stambridge (Royal Mail Street Furniture Works)

The Clerks report:

7. Potential local celebrations of the Queens Platinum Jubilee 2nd - 5th June 2022.

To discuss:

- i Chairman's report re: to research into a Jubilee Fete/Fair/Event via the SCCMC with the SPC support to include, all Hall users, F/B Club, Pubs, School, Church, Allotments, Residential homes, Cricket Club, local Societies, local businesses, etc, etc,
- ii Follow-on consultation with the Royal Oak, The Cherry Tree, The Shepherd and Dog, The Lakes and residents.
- iii Clerk's report: Research into SPC donated commemorative Jubilee mugs, coins, medals, etc; to all local resident children.

- iv Clerk's report: research into Jubilee Tree planting,
- v Clerk's report: research into a Jubilee Beacon.

8. Progress Reports on all agreed Councillors/Clerk Actions:

- i Stambridge Newsletter Committee:
Councillor Mr P Shaw's report:
- ii Lecterns updates:
The Clerk's report: rot proof dressing and inserting the 'You are Here',
- iii Stambridge Lectern Maps (for Notice boards) and Walking Maps progress:
 - i The Clerk's report: the draft updated Walking Maps
 - ii The A3 Notice Board Maps.
- iv Green; Bus shelters & Notice boards:
The Clerk's report: 'concerns'.
- v Wi-Fi coverage and ASELA Fibre Broadband:
The Clerk's report: installation engineers visit to the Hall on 25th February.
- vi Recycling (#Terracycle)
The Clerk's report:
- vii Wildflower beds in Stambridge
The Clerk's report:
- viii The Chairman's Chain of Office.
The Clerk's report: –
- ix Plainings for the carpark potholes.
The Clerk's report:
- x A potential Public Survey re: 'General Power of Competence' upgrading/adding community assets.
The Clerk's report:
- xi Exploration of the potential for extending the area for Mem Hall/Pavilion parking, Play area, etc.
The Clerk's report:
- xii The meeting of carpark clearing volunteers on the 5th February 22.
Councillors report:

9. Financial Committee Meeting recommendations:

- i To resolve the Financial recommendations under the Stambridge Parish Councils 'General Power of Competence':
 - i The SCCMC annual support fund to be £6,000-00 for 2022-23.
 - ii The Memorial Hall telephone and Wi-Fi to be paid for by the SPC alone.
 - iii Installed motion sensor lights and CCTV on the Pavilion, with funding provided by the SPC and potentially via the Community Safety Fund.
- ii To discuss potential funding:
 - i The 2022-23 expenditure limit for streetlighting LED upgrade.
 - ii ECC funding research for streetlighting LED upgrade.
 - iii The potential for payment to the SCCMC for the hire of the Hall/Pavilion for meetings.
 - iv The potential new Little Hall Farms Ltd (? Year) rental agreement and increases 2023 onwards.
 - v The costs for wildflower beds on the Village Green
 - vi Commemorative Jubilee items for all Stambridge residents.

10. Finance:

- i To receive the SPC Financial Statements (as circulated on 3rd March 2022).
 - ii To receive the Metro Bank Financial Statements (as circulated on 3rd March 2022).
 - iii The Metro balances to be checked against SPC Bank Statements by Cllrs: and
 - iv To receive the Parish Council's SPC Excel NETT running costs 21/22 (as circulated on 3rd March 2022).
 - v To receive the Clerk's log (59) of working hours for February 2022 (as circulated on 3rd March 2022).
 - vi To agree a payment to: HMRC re: PAYE-RTI @ £ 54-60.
 - vii To receive an Invoice February 2022 from BT re: Mobile charge @ £ 6-00.
 - viii To receive an Invoice February 2022 from B Summerfield/Amazon re: Laser Toners x 2 @ £ 43-99.
 - ix To receive an Invoice February 2022 from WEBSITE4 re: Annual website Domain Invoice #24 @ £ 120-00.
 - x To receive an Invoice February 2022 from B Summerfield/Microsoft 365 re: Annual fee @ £ 79-99.
 - xi To receive an Invoice February 2022 from EALC (23/07/2020) re: Chairman's Briefing webinar @ £ 54-00.
 - xii To record the payment February 2022 to HMRC re: PAYE-RTI @ £ 54-60
 - xiii To record the payment February 2022 to VAA UK, Stambridge School Safety Banner @ £86-33
 - xiv To record the payment February 2022 to Little Hall Farms Ltd re: allotments annual rent @ £1,000-00
 - xv To record the payment February 2022 to B Summerfield/RedBubble re: 'You are Here' @ £10-68
 - xvi To record the payment February 2022 to BT re: Mobile charge @ £ 6-00
 - xvii To record the payment February 2022 to W & H (Romac) Ltd re: repairs to P1 Cagefield road, @ £102-06
 - xviii To record the St/Ord February 2022 to B Summerfield (Salary) @ £657-23.
 - ixx To record the D/D February 2022 to NPOWER (vat 5%) @ £270-86.
 - xx To record the D/D February 2022 to B.T. @ £ 66-54.
 - xxi To record the February 2022 Credit Note from Wave (Allotment water) @ £C-201-59.
 - xxii To resolve all Covid-19 emergency actions, recommended and agreed payments, other actions, financial statements, transfers, grants, countersigned cheques, etc, etc.
- Proposed by Councillors:, seconded and agreed by all.

11. Planning Consultations:

- i Application no 22/00/FUL

12. Correspondence:

- i To receive an e/letter February 2022 re: stolen Suzuki and Mem Hall CCTV visuals.
- ii To receive an e/letter February 2022 from 'The Circuit' re: defibrillator checks x 3.
- iii The Clerk's information re: RDC/EALC/NALC/Police/ECC/ECC Highways information, as circulated.
- iv Received/record e/Letters, RDC/EALC/Gov. Circulars, Publications and Bundles: etc, etc: as placed on the table.

13. Training:

The Clerk's information re: available EALC and RDC training, as circulated.

14. Allotments Admin:

The Clerk's report: Horse manure supply – plot reports.

15. Streetlighting:

- i Councillor reports:

16. Highways and Public Footpaths:

- i The Clerk's report re: Sunken Drain cover on Apton Hall Road ref: 2762779.
- ii February Stambridge Road closures.
- iii Councillor reports:

17. Website: (www.stambridgepc.org.uk)

- i The Community4 Ltd website to be further updated with the information from this meeting.
- ii To notify and record; that the public's potential involvement at all future meetings, are advertised on the Stambridge Parish Council Website, the Parish Notice boards, on Facebook via the 'Stambridge Community', 'Caring about Stambridge', 'Stambridge Memorial Hall (Official Page)' and the 'Stambridge Parish Council' pages.

18. COVID-19 Legislation changes updates:

The Government's updates are current.

19. Items from Councillors: for next Agenda and exchange of information only.

Items:

20. To agree the date of the next Stambridge Parish Council Meeting.

To agree: **THURSDAY 7th / 14th APRIL 2022 ?**

A MEETING AT THE STAMBRIDGE PAVILION AT 7.30 PM.

25th February 2022.

Barry Summerfield, Stambridge Parish Council Clerk/RFO.