



STAMBRIDGE PARISH COUNCIL

www.stambridgepc.org.uk

CHAIRMAN:
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AGENDA

YOU ARE HEREBY SUMMONED TO THE STAMBRIDGE PARISH COUNCIL MEETING
AT THE STAMBRIDGE PAVILION, STAMBRIDGE ROAD, SS4 2AR
ON THURSDAY 13th JANUARY 2022.
(Commencing at 7.30 pm.)

Chairman's opening remarks:

1. To Record the Members and Public Present:

Present:

2. Apologies and reasons for absence:

i To be received by the Clerk only in person via: email, letter and telephone.

ii Acceptance of the reason for absence:

3. Declarations of Interests

i To receive all declarations of interests:

ii The Chairman reminds Councillors to declare any further interests now and as they became evident to them, during the progress of the meeting.

4. Public Forum: (5 min per person only)

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

5. To receive the Minutes of the Meeting of 16th December 2021.

To receive and agree:

6. Matters Arising: (not on the Agenda)

To discuss:

7. Progress Reports on all agreed Councillors/Clerk Actions:

i Stambridge Newsletter Committee:

Committee report:

ii Stambridge Defibrillator advertising and notification process:

The Clerk's report:

iii Lecterns updates:

The Clerk's report:

iv Stambridge Lectern Maps (for Notice boards) and Walking Maps progress:

The Clerk's report:

- v Green; Bus shelters & Notice boards:
The Clerk's report:
- vi Wi-Fi coverage and Fibre Broadband progress:
The Clerk's report:
- vii Recycling (#Terracycle) and Community Safety: (ref: Minute 139/vii)
Councillor Mrs J Gooding's report:
- viii SCCMC updates:
Councillor Mrs N Crane's (Chairman) report:
- ix The restored Village Gates Flower baskets:
The Clerk's report:
- x ECC requested Bus Shelter Licences:
The Clerk's report:
- xi Tall Ash trees on Stewarts Elm Farm Road (behind the Royal Oak):
The Clerk's report:

8. **Finance Committee Meeting:**

To agree a date:

9. **Finance:**

- i To receive the SPC Financial Statements (as circulated on 13th January 2022):
- ii To receive the Metro Bank Financial Statements (as circulated on 13th January 2022):
- iii The Metro balances to be checked against SPC Bank Statements by Cllrs: and
- iv To record that the Resolved Precept on the Rochford District Council for 2022-2023 is £32,000-00.
- v The Parish Council's SPC Excel NETT running costs 21/22 (as circulated on 13th January 2022):
- vi The Clerk's log (57) of working hours for December 2021 (as circulated on 13th January 2022):
- vii To agree a payment to: HMRC re: January PAYE-RTI @ £ 54-60.
- viii To agree a payment to: B Summerfield/SLCC re: Annual membership fee @ £186-00.
- ix To receive an Invoice x 2021 from
- x To record the payment December 2021 to the SCCMC re: VAT126 claimed by the SPC @ £ 1,085-35
- xi To record the payment December 2021 to BT re: Mobile @ £12-00
- xii To record the payment December 2021 to Glendinning Electrical Ltd) 2 x defib box installations @ £360-00
- xiii To record the payment December 2021 to B Summerfield/One.com re: annual website One.com fee @ £83-70.
- xiv To record the payment December 2021 to HMRC re: PAYE-RTI @ £ 54.60
- xv To record the St/Ord January 2022 to B Summerfield (Salary) @ £657-23.
- xvi To record the D/D invoice December 2021 to E.on (vat 5%) @ £172-3.
- xvii To record the D/D invoice December 2021 to Metro Bank Transaction Charges @ £ 0-98.
- xviii To record the D/D invoice December 2021 to B.T. @ £ 66-54.
- ixx To resolve all Covid-19 emergency actions, recommended and agreed payments, other actions, financial statements, transfers, grants, countersigned cheques, etc, etc.
Proposed by Councillors:, seconded and agreed by all.

10. **Planning consultations:**

- i Application no 21/00...../FUL

11. Correspondence:

- i The Clerk's information re: RDC/EALC/NALC/Police/ECC/ECC Highways information, as circulated.
- ii Received/record e/Letters, RDC/EALC/Gov. Circulars, Publications and Bundles: etc, etc: as placed on the table.

12. Training:

The Clerk's information re: available EALC and RDC training, as circulated.

13. Allotments Admin:

The Clerk's report:

14. Streetlighting:

Councillor's reports:

15. Highways and Public Footpaths:

- i Alleged dangerous parking on school days investigations:
- ii Councillor reports:

16. Website: (www.stambridgepc.org.uk)

- i The Community4 Ltd website to be further updated with the information from this meeting.
- ii To notify and record; that the public's potential involvement at all future meetings, are advertised on the Stambridge Parish Council Website, the Parish Notice boards, on Facebook via the 'Stambridge Community', 'Caring about Stambridge', 'Stambridge Memorial Hall (Official Page)' and the 'Stambridge Parish Council' pages.

17. COVID-19 Legislation changes updates:

The Government's December 'Plan B' 21 rules are current.

18. Items from Councillors: for next Agenda and exchange of information only.

Items:

19. The date of the next Stambridge Parish Council Finance Committee Meeting.

As agreed: **JANUARY 2022**

A MEETING AT THE STAMBRIDGE PAVILION AT PM.

20. To agree the date of the next Stambridge Parish Council Meeting.

To agree: **THURSDAY (3rd/10th?) FEBRUARY 2022**

A MEETING AT THE STAMBRIDGE PAVILION AT 7.30 PM.